

Committee Meeting - Tuesday 26th May 2026

Present: John Holland, Paula Beresford, John Tuke, Brian Ball, Mark Attwood, Fay Wilson

This meeting followed the AGM.

1. Apologies

None required

2. Minutes of Previous Meeting

Minutes from both previous meetings were discussed and agreed.

3. Matters Arising

Matters listed as still ongoing - ready for inclusion at the next meeting..

- ✓ *Contents Insurance* JT / JH
- ✓ *Charging review* JH
- ✓ *Roles and Responsibilities of the new committee.* JH
- ✓ *Tree at the front of the halls* PB/Parish Council
- ✓ *New Sign at the front* MA
- ✓ *Signing of the Trustee Agreement* PB/JH

4. Treasurer's Report.

- Current balance 89k. We have received 7k since the start of the new year.
- Major recent expenses: Cleaning (£432), Gas (£92), Electric (£190)
- Major incomes: Groove 101 (£1485), Wedding (£350), Short Mat Bowls (£224)
- Scribbles: Jan, Feb and March all paid, April and May still to be received. Interest being added to this. Not received any feedback or monthly payment including interest. Action JT
- We still have a stock of drinks left over (cost price £312)

5. Buildings and Maintenance

- Leaky Taps - fixed by JT, BB and plugs removed.
- Issue with Gent's urinals BB/JT

6. Fundraising and Other Events

- The Groove 101 event was a great success - £1485 raised.
- Huge thank you given to all those involved with setting up and running the event.
- Work begun to look at how to improve planning/create a checklist for future JH/MA
- No other events are currently planned so need to discuss this at next meeting. MA

7. Renovation Project

- Ongoing work with the renovation committee. Recent discussions about cafe pilot were noted. All current trustees are also on this committee so no further need to duplicate the minutes here.

6. Roles and Responsibilities (LVHMC Committee)

- The number of Trustees required is 6. We currently have 5 (including Paula). The agreement with the Parish Council was created in 1984 and is very outdated. It needs updating. JH to bring this to the parish council's notice as someone from there should be on the committee and therefore could be the 6th Trustee.
- Job description created and circulated for the position of Bookings Manager. Once agreed, JT to meet with Sue Bellis. A contract will be required.

Roles agreed for the coming year...

Chairman - John Holland

Buildings and Maintenance - Brian Ball

Treasurer - John Tuke

Secretary / Fundraising - Mark Attwood

7. Any other Business

Land Registry (Change of Club name)

- PB stated that the Club could do this themselves and it did not need to be done by the LVHMC, who would only pass on any costs back to the Club. She had found that it was possible to do this online for potentially c£100.
- BB reported that the club was not sure but the secretary is approaching a legal team for more information. He will know more soon. **Action BB**

Parking Bay

- Due to the lack of a doctors' surgery in the village, a proposal has been made for the parking bay to be moved up the high street and be changed to become a medical/disabled bay for use of those visiting the halls. The process for this is complicated but all are in favour of it happening. **JH to check viability and visit Parish Council for agreement**

Future Meetings

- Possible change of meeting dates required to facilitate more people attending. **MA/JH to approach Natasha Govan for inclusion as a community link.**
- JH requested the need to embrace more technology - shared files on google docs, email, checklists, digital minutes. **MA/JH to discuss**
- JH also requested more focused agendas for meetings. **MA/JH to liase**

Meeting closed at 9.35pm.